

Appendix No. 1

to the Rector's Ordinance No.

R.0211.53.2025 from 6 October 2025

**AGREEMENT PSWN/year/month/number
for the organization of student internships**

Concluded on:

Company Name:

Headquarters:.....

KRS/entry in the register:

REGON: NIP:.....

hereinafter referred to as the Internship Organizer, represented by:

.....

and

Krakow University of Economics, 27 Rakowicka Street, 31-510 Krakow, hereinafter referred to as the University, represented by:

.....

and

student Mr./Mrs./Ms.

residing in:

hereinafter referred to as the Intern.

§ 1

The University directs the Intern to undertake a student professional internship (hereinafter: "internship") on the premises and under the direction of the Internship Organizer, within the period from to.....

(duration of student internship: teaching hours)

§ 2

1. The Internship Organizer undertakes to create the conditions necessary for the implementation of the internship in accordance with the program agreed between the parties and to ensure:

- 1) undertaking the internship in conditions that are not harmful to health within the meaning of the provisions of the Polish labor law;
- 2) an appropriate job position for the Intern, in accordance with the assumptions of the agreed internship program;
- 3) familiarizing the Intern with the company's work regulations, occupational health and safety regulations, fire safety regulations and regulations on the protection of professional secrecy;
- 4) supervising the performance by the Intern of tasks resulting from the internship program taking into account the learning outcomes specified in the subject card (syllabus) "Internship", which is attached to this agreement.

2. The following are authorized to agree on the internship program:

1) from the University, **Internship supervisor,**

2) from the Internship Organizer -

§ 3

1. The University is obliged to exercise substantive and educational supervision over the course of the internship.

2. The duties referred to in paragraph 1 are performed on behalf of the University by the Internship Supervisor indicated in §2 section 2 point 1, who is authorized to control the implementation of the internship program and to decide, in consultation with the Internship Organizer, all matters related to the course of the internship.

§ 4

1. The Intern undertakes to complete the internship in accordance with the established program, and in addition, to:
 - 1) compliance with the internship rules set by the University,
 - 2) compliance with the order of and discipline of work established by the Organizer,
 - 3) compliance with health and safety and fire protection regulations,
 - 4) compliance with the principles of maintaining professional and state secrecy and data confidentiality protection to the extent specified by the Internship Organizer.
2. In the event of a breach of the obligations set out in this agreement, the Intern may not be allowed to continue the internship by the Internship Organizer or be dismissed from it by the University at the request of the Internship Organizer.

§ 5

1. After completing the internship, the Intern prepares a report on its course and presents it for approval to the Internship Organizer and the Internship Supervisor from the University.
2. The condition for passing the internship is that the Intern has completed all the learning outcomes specified in the subject card (syllabus) "Internship" in the PRK system.
3. The approved report is the basis for the Internship Supervisor to make a decision on crediting the Intern with the internship provided for in the degree program.

§ 6

1. The internship is free of charge and the Trainee is not entitled to financial claims for its implementation and completion – neither against the University nor against the Internship Organizer, subject to paragraph 2.
2. In the event that the Internship Organizer decides that the Intern may receive remuneration for the work performed during the internship, the relevant agreement shall be concluded between the Internship Organizer and the Intern, without the participation and intermediation of the University.
3. During the internship, the Intern is obliged to have civil liability and accident insurance adequate to the type of internship. A document confirming insurance is an Appendix to this agreement.

Student signature

Guardian signature

Employer's signature